

## **LIVING ROOM**

- ☐ Dust & clean ceiling fans & light fixtures.
- ☐ Wipe down walls, doors & baseboards.
- ☐ Vacuum & spot-clean upholstery.
- ☐ Clean windows, including tracks & sills.
- ☐ Declutter & organize shelves, cabinets & drawers.
- ☐ Shampoo carpets or clean area rugs.
- ☐ Launder curtains & wipe down blinds.

### **KITCHEN**

- □ Deep clean refrigerator, discarding expired items and wiping shelves.
- ☐ Clean oven, stovetop & microwave inside & out.
- ☐ Sanitize countertops, backsplash and sink.
- Organize pantry, discarding stale or expired items.
- ☐ Wipe down cabinets & drawers, inside & outside.
- ☐ Clean small appliances (toasters, coffee makers, etc.).
- ☐ Sweep & mop the floors thoroughly.

# **BATHROOM**

- □ Wash shower curtains, liners & bath mats.
- ☐ Scrub tiles, grout & countertops.
- ☐ Deep clean toilet, sink & shower/tub.
- ☐ Replace old toiletries & declutter cabinets.
- □ Polish mirrors & faucets.
- ☐ Clean air vents & replace filters if necessary.





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- □ Wash all bedding, including comforters & pillow covers.
- ☐ Rotate or flip the mattress & vacuum it.
- ☐ Declutter & organize closets, donating unused items.
- ☐ Clean under the bed.
- □ Dust furniture, light fixtures & picture frames.
- □ Vacuum or mop floors.

### **OFFICE**

- □ Dust electronics & clean keyboards and screens.
- ☐ Shred unnecessary paperwork & organize files.
- ☐ Wipe down shelves, furniture & light fixtures.
- □ Vacuum or mop floors.

#### GARAGE

- ☐ Sweep out the garage & remove cobwebs.
- Organize tools, gardening supplies & equipment.
- Properly dispose of hazardous materials or old paint.
- ☐ Check & organize seasonal items & decorations.

## **OUTDOOR AREAS**

- ☐ Wash patio furniture & cushions.
- ☐ Clean and organize the garage or storage shed.
- Power-wash decks, driveways & walkways.
- ☐ Weed garden beds & refresh soil.
- ☐ Trim bushes & clean up yard debris.
- Inspect gutters & roof for any debris or damage.

